



Meeting Wise: Making the Most of Collaborative Time for Educators

By Kathryn Parker Boudett, Elizabeth A. City



Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City

This book, by two editors of *Data Wise: A Step-by-Step Guide to Using Assessment Results to Improve Teaching and Learning*, attempts to bring about a fundamental shift in how educators think about the meetings we attend. They make the case that these gatherings are potentially the most important venue where adult and organizational learning can take place in schools, and that making more effective use of this time is the key to increasing student achievement.

In *Meeting Wise*, the authors show why meeting planning is a high-leverage strategy for changing how people work together in the service of school improvement. To this end, they have created a meeting-planning “checklist” to develop a common language for discussing and improving the quality of meetings. In addition, they provide guidelines for readers on “wise facilitating” and “wise participating,” and also include “top tips” and common dilemmas.

Simple, succinct, and practical, *Meeting Wise* is designed to be read and applied at every level of the educational enterprise: district leadership meetings with central office staff, charter-school management summits, principals’ meetings with teachers, professional development sessions, teacher-team meetings, and even teachers’ meetings with parents and students.

 [Download Meeting Wise: Making the Most of Collaborative Tim ...pdf](#)

 [Read Online Meeting Wise: Making the Most of Collaborative T ...pdf](#)

Meeting Wise: Making the Most of Collaborative Time for Educators

By Kathryn Parker Boudett, Elizabeth A. City

Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City

This book, by two editors of *Data Wise: A Step-by-Step Guide to Using Assessment Results to Improve Teaching and Learning*, attempts to bring about a fundamental shift in how educators think about the meetings we attend. They make the case that these gatherings are potentially the most important venue where adult and organizational learning can take place in schools, and that making more effective use of this time is the key to increasing student achievement.

In *Meeting Wise*, the authors show why meeting planning is a high-leverage strategy for changing how people work together in the service of school improvement. To this end, they have created a meeting-planning “checklist” to develop a common language for discussing and improving the quality of meetings. In addition, they provide guidelines for readers on “wise facilitating” and “wise participating,” and also include “top tips” and common dilemmas.

Simple, succinct, and practical, *Meeting Wise* is designed to be read and applied at every level of the educational enterprise: district leadership meetings with central office staff, charter-school management summits, principals’ meetings with teachers, professional development sessions, teacher-team meetings, and even teachers’ meetings with parents and students.

Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City **Bibliography**

- Sales Rank: #40729 in Books
- Published on: 2014-08-01
- Original language: English
- Number of items: 1
- Dimensions: 9.10" h x .50" w x 5.50" l, .55 pounds
- Binding: Paperback
- 200 pages



[Download Meeting Wise: Making the Most of Collaborative Tim ...pdf](#)



[Read Online Meeting Wise: Making the Most of Collaborative T ...pdf](#)

Download and Read Free Online Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City

Editorial Review

Review

"Highly recommended especially for educators; *Meeting Wise* is also an extremely useful resource for any career professional." — **Jennifer Simmonds**, *Midwest Book Review*

"*Meeting Wise* is a valuable resource for anyone seeking to gain value from his or her meetings. I, for one, will assign it to my leadership classes as a 'gift' title to enhance their skills and appreciation for collaborative learning." — **James J. Harrington**, *The Journal of Continuing Higher Education*

"This is a short, practical book that I strongly recommend to any administrator. There is also useful advice on being a good meeting facilitator (rather than simply a chair) and on being a good participant. More importantly, when I finished reading the book, I could, in fact, imagine a time where I looked forward to meetings." — **Lee Skallerup Bessette**, *Women in Higher Education*

"*Meeting Wise* offers a set of guidelines and case studies, with the aim of giving educators practical advice for improving the efficacy of meetings. The text is more than a handbook, however. Boudett and City seek to encourage educators to reconsider how they think about – and approach – the meetings they lead and attend. Educators need not view meetings as annoyances or distractions. Instead, the authors argue, these venues can be rich sources of collaboration and invention." — **Charlie Tyson**, *Inside Higher Ed*

From the Inside Flap

In *Meeting Wise*, the authors show why meeting planning is a high-leverage strategy for changing how people work together in the service of school improvement. To this end, they have created a meeting-planning "checklist" to develop a common language for discussing and improving the quality of meetings. In addition, they provide guidelines for readers on "wise facilitating" and "wise participating," and also include "top tips" and common dilemmas. Simple, succinct, and practical, *Meeting Wise* is designed to be read and applied at every level of the educational enterprise: district leadership meetings with central office staff, charter-school management summits, principals' meetings with teachers, professional development sessions, teacher-team meetings, and even teachers' meetings with parents and students.

From the Back Cover

Meeting Wise proposes a fundamental shift in how educators think about the meetings we attend. Written by two editors of *Data Wise*, the book argues that these gatherings are potentially the most important venue where adult and organization learning can take place in schools. This simple, succinct, and practical book shows how meeting planning can become a key strategy in the service of school improvement.

"This concise volume offers an effective and efficient set of tools and routines that we have found highly useful in organizing our work. The agenda template, used in conjunction with *Meeting Wise* norms, roles, and activities, helps to keep everyone on track and create shared ownership of the meeting's success. *Meeting Wise* is an invaluable resource for making the best use of our limited time together." — **Tony Bryk**,

president, The Carnegie Foundation for the Advancement of Teaching

“Effective schools make every minute count—for students and educators. Starting from the premise that meetings matter, this straightforward book is full of practical resources and advice readers can put into practice right away.” — **Mary C. Dillman**, director of data inquiry, Boston Public Schools

“*Meeting Wise* has transformed our work by providing the structure to leverage leadership. The protocols, checklists and activities equipped us to target important problems, manage conflicts, and overcome typical dilemmas in running team and faculty meetings. A must read for every school leader!” — **Deirdra Aikens**, principal, Newark, Delaware

“The authors show how meetings can become rich opportunities for adult learning. This book will forever change the way I facilitate and participate in meetings.” — **Irv Richardson**, coordinator for public education and school support, NEA-New Hampshire

“*Meeting Wise* tackles the taboo subject of ineffectual meetings. It is perfect for any school wishing to increase student success through teacher collaboration.” — **Adam K. Ruggles**, educator, Chicago Public Schools

Kathryn Parker Boudett is the director of the Data Wise Project at the Harvard Graduate School of Education. **Elizabeth A. City** is the executive director of the Doctor of Education Leadership (Ed.L.D.) Program and a lecturer on education at the Harvard Graduate School of Education.

Users Review

From reader reviews:

Erin Kizer:

This Meeting Wise: Making the Most of Collaborative Time for Educators tend to be reliable for you who want to be a successful person, why. The reason of this Meeting Wise: Making the Most of Collaborative Time for Educators can be among the great books you must have is definitely giving you more than just simple studying food but feed an individual with information that maybe will shock your prior knowledge. This book is actually handy, you can bring it all over the place and whenever your conditions in the e-book and printed kinds. Beside that this Meeting Wise: Making the Most of Collaborative Time for Educators forcing you to have an enormous of experience including rich vocabulary, giving you test of critical thinking that we understand it useful in your day task. So , let's have it appreciate reading.

Dora Dickey:

Does one one of the book lovers? If so, do you ever feeling doubt when you find yourself in the book store? Make an effort to pick one book that you just dont know the inside because don't judge book by its deal with may doesn't work at this point is difficult job because you are scared that the inside maybe not since fantastic as in the outside appearance likes. Maybe you answer might be Meeting Wise: Making the Most of Collaborative Time for Educators why because the wonderful cover that make you consider in regards to the content will not disappoint a person. The inside or content is fantastic as the outside or cover. Your reading sixth sense will directly direct you to pick up this book.

Charles Adams:

You can get this Meeting Wise: Making the Most of Collaborative Time for Educators by look at the bookstore or Mall. Merely viewing or reviewing it may to be your solve issue if you get difficulties to your knowledge. Kinds of this e-book are various. Not only by means of written or printed and also can you enjoy this book by simply e-book. In the modern era just like now, you just looking of your mobile phone and searching what your problem. Right now, choose your personal ways to get more information about your publication. It is most important to arrange yourself to make your knowledge are still change. Let's try to choose suitable ways for you.

Michael Jones:

That reserve can make you to feel relax. That book Meeting Wise: Making the Most of Collaborative Time for Educators was bright colored and of course has pictures around. As we know that book Meeting Wise: Making the Most of Collaborative Time for Educators has many kinds or genre. Start from kids until teens. For example Naruto or Investigation company Conan you can read and believe you are the character on there. Therefore not at all of book are make you bored, any it makes you feel happy, fun and loosen up. Try to choose the best book to suit your needs and try to like reading that will.

Download and Read Online Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City #SV9TPLOGY56

Read Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City for online ebook

Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City books to read online.

Online Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City ebook PDF download

Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City Doc

Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City MobiPocket

Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City EPub

SV9TPLOGY56: Meeting Wise: Making the Most of Collaborative Time for Educators By Kathryn Parker Boudett, Elizabeth A. City