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By Kathy Ivens

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Updated to include additional topics and to cover all versions of the software, this guide provides the most vital information on using QuickBooks to track financial data in nonprofit organizations. Management of donors, grants, and pledges, and topics such as allocating expenses to programs, handling donor restrictions, and generating the reports needed for donors and tax returns are covered in detail. In addition to easy-to-follow instructions and many tips and workarounds, information on using QuickBooks for fundraising is provided. With detailed explanations of transaction entries, report customization, and other accounting requirements, this handbook is a must-have for nonprofit board members, accountants, and bookkeepers.

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Editorial Review

About the Author

Kathy Ivens is the senior contributing editor for *Windows IT Pro* magazine and she writes regularly about computer and small business topics for a variety of periodicals. She is the author of more than 50 books, including *Home Networking for Dummies*, *Quickbooks: The Official Guide*, and *Running Quickbooks 2010 Premier Editions*. She lives in Philadelphia.

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Kathryn Sheffield:

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